



Class Preparation Guide

Recommendations for Attending Class

- ❖ Windows PC Specification
- Minimum requirements**
- ✓ Operating system: **Windows 10 or 11**
- ✓ RAM (Memory): **8 GBs**
- ✓ Processor Type: **x64 or AMD**
- ✓ Processor Speed: **2.0 Ghz**
- ✓ Storage Device: **100 GB HDD/ SDD**
- ❖ Web Browser: Edge, Chrome, Firefox, Safari
- ❖ Internet Explorer is not supported.
- ❖ Stable, wired internet connection.
- ❖ Headset with microphone
- ❖ Dual Monitors



- ❖ Quiet environment free of distraction
- We recommended users disconnect from VPN or Remote Access software or use a personal device instead.*

Getting Started

Box Account

Box is a file sharing and management tool. Create a FREE Box account through the link below: - <https://app.box.com/login>

GoToMeeting

GoToMeeting is an online meeting, desktop sharing, and video conferencing software package that enables the user to meet with other computer users, customers, clients, or colleagues via the Internet in real time. We will use GoToMeeting to meet up. Download GoToMeeting Opener.exe from Box: **All Files → Get Started**
Click [Here](#) to download the setup file.

Microsoft Excel

It is a spreadsheet that features calculation or computation capabilities, graphing tools, pivot tables, and a macro programming language called Visual Basic for Applications.

Try for free through the link below: - <https://www.microsoft.com/en-us/microsoft-365/excel>

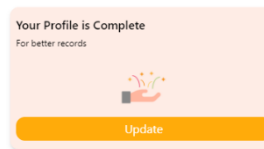
Class Recordings

Class recordings are posted the next business day after class.

Certificate of Completion

Your Certificate of Completion will be available under certificate menu upon class completion. If you do not see your certificate, please contact our offices.

- Dashboard
- Course
- Enrollment
- Library
- Certificate



- Profile
- Logout

Student Portal Features

Dashboard – Shows a summary of courses enrolls, available courses and in-progress courses. It also lists your payment history.

Course – Lists all courses available.

Enrollment - Shows all courses a student has enrolled in.

Update Profile – Update your profile so that we get to

know your job preferences.

Course Outline

1. Login to the Student Portal.
2. Click the Course Outline menu or click the link below: -

<https://portal.dmkitsolutions.com/course-outline>

Forgot Password

1. Navigate to [DMK IT Solutions](#) Website.
2. Go to Student Portal Menu.
3. Click [Forgot your password](#) link and follow the instructions.

Sign Out

Click Logout from the menu.

Program Schedule

Program	Business Analysis
Lecture	Saturday: 9am – 1pm PST
Study Hall	Wednesday: 4pm – 6pm PST
Program	Data Analytics
Lecture	Saturday: 9am – 1pm PST
Lab	Sunday: 9am – 1pm PST
Study Hall	Wednesday: 4pm – 6pm PST

Issues

Please contact the Help Desk if you encounter any issues. Email: Enrollment@dmkitsolutions.com
Phone: (844) 543-5453